



LEAD LUU

Elected Trustee -

Postgraduate Research

Role Profile

Role Title: Postgraduate Research Elected Trustee

Salary: N/A

Full Time/Part Time/Voluntary: Voluntary

Hours: 3 Meetings Per Year

Contract Term: 15th June 2026 to 30th June 2027

Accountable to: The Student Body and Trustee Board

Elected by: All students at the University of Leeds

Location: LUU Building

Eligibility: Any University of Leeds Student during academic year 2025/26 who is eligible to work in the UK at the start of employment

Our Organisation and its values

We are Leeds University Union, a democratically-led charity that helps over 38,000 students **love their time at Leeds**. We want to make student life the best it can be by supporting students to fuel their passions, creating a celebrated fun and lively community and supporting them to be their best selves, through all the activities we deliver at LUU. This ranges from our Clubs and Societies Programme, our academic advocacy, an independent Help and Support service, and a set of café/bars that build community amongst others.

We have embarked upon an exciting project – our Community Engagement Model Project will deliver an additional 10 paid part-time roles be elected by our students, a refocus of the full-time Elected Trustee roles to create a closer link of power and accountability by, for and between students, Engagement Leaders and Student Executives, which will embed a culture of advocacy, mobilising and organising.

What is an Elected Trustee?

LUU is overseen by our Board of Trustees, its remit can be summarised as:

1. To agree the method for measuring objectively the progress of LUU in relation to its vision, mission, strategic objectives/priorities, plans and annual targets, and to regularly receive reports on the performance.
2. Providing effective financial management, and compliance with legal, regulatory and statutory requirements.
3. Safeguarding the reputation of the organisation.
4. Ensuring processes exist for the monitoring and evaluating the performance of staff, services and activities.
5. Supporting the Chief Executive and reviewing their performance.
6. Oversee and ensure implementation of effective risk management systems.

You will not be alone, LUU staff will be there with you every step of the way.

What does the Postgraduate Research Trustee Do?

The PGR Trustee stands apart from the other elected trustee roles by providing a dedicated governance-level voice for postgraduate researchers. While the Academic Experience Trustee leads on academic representation for all students, including PGRs, this role specifically guarantees that PGR perspectives influence Union strategy, risk, and long-term decision-making. Together, the two roles ensure PGRs are represented both academically and organisationally.

Person Specification

These are some of the skills, experiences and qualities that you might have that will be beneficial for the role. During your term you'd continually develop these.

Criteria Eligibility

Current students at the University of Leeds at any level of study who has the right to work in the UK.

Skills

We believe the following competencies are vital to being an effective trustee of LUU:

- To demonstrate a commitment to Leeds University Union and its vision and values
- To demonstrate a willingness to devote the necessary time and effort to the role
- To have the ability to think strategically
- To have good, independent judgement
- To have the ability to think creatively
- To have the willingness to speak their mind
- To be able to work effectively as a member of a team
- To have a good understanding of how a positive approach to governance can help an organisation to achieve its goals.

Benefits and Support

All our trustees will have an induction to their role. You will be briefed on your trustee responsibilities and receive an induction pack which includes role responsibilities and information about LUU.

You'll also meet with key members of staff and the Board before your first meeting.

Reasonable legitimate expenses of Trustees will be reimbursed following the appropriate financial procedures.

Process

LeadLUU is a fun, inclusive and empowering democratic election which should be an enjoyable experience for all involved. It will be difficult, but highly rewarding. You should expect a warm, welcoming experience from staff and other student leaders.

All Elected Trustees will be selected by students during LeadLUU. Every candidate will have the opportunity to succeed in the process, promoting themselves, attending training, building new skills, receiving support, or using resources designed to give them the best chance to compete in the elections. We here to support you with everything you need to deliver a great campaign!

We use the Single Transferable Vote system where LUU members can rank candidates in order of preference or just select one candidate.

LeadLUU Timeline

End of Nominations: 16TH February

Mandatory Candidate Training (need to come to one whole day): 24th and 25th February 2025

Candidates Revealed and Campaigning Begins: 11th March

Voting Period: 16th, 17th, 18th March

Results Night: 23rd March

If you have any questions or concerns regarding the dates, please contact the Democracy and Campaigns Team at DemocracyAndCampaigns@luu.ac.uk. We recommend that you read our [Guide to LeadLUU first.](#)

Top Tip: This role can be quite competitive; we recommend that you use your experience networks as a student. Research your ideas with your friends and showcase how what you want to do will benefit University of Leeds students. Consider how you will stand out from the other candidates in the role.